

# Lincoln School PTO Meeting Minutes

September 8, 2015

Meeting called to order by Tammy Travis at 8:46 am. The May 4, 2015 minutes were approved.

## Superintendent's Report

Ed Condon

- Welcomed Casey again to the district
- Addressed goals for the year which are: instruction, communication and safety
- Talked about how we're still working on the details of Strategic Plan
- Gave a big 'thank you' to the PTO for all the enrichment and activities they provide that help to make school fun and memorable

## Principal Report

Casey Godfrey

- Thanked everyone for the warm welcome he received to District 90
- Touched on the new family welcome events: yard signs, park date and family picnic—all of which were a big success
- Reminded everyone to sign up for PTO newsletter and emphasized how communication is very important to him and helps school community
- MAP testing taking place in grades 2-4 this week and next week in both Reading and Math (very useful in guiding instruction since it's done twice a year)
- Announced that Melinda Cribaro is resigning and staying until the end of September to help transition Maribeth Kopriva who starts Sept. 23
- The first principal birthday lunch will be held for Aug/Sept birthdays (kids go to library from 11:15-12:25 to have lunch, take a picture and ask Casey ANY question they want) \*It was mentioned to remind everyone that this is a NUT FREE lunch\*

## Teacher Liaison Report

Lissa Kiep

- Thanked everyone for the ice during the hot weather
- The BLT (Building Leadership Team) is working with Heartworks to organize certain students to be "Eagle Eyes" and help supervise kids after school to keep everyone safe
- Maureen Spielman asked if the staff was still interested in having the Tennis club implemented at Lincoln and to let Annie Dwyer know

## President's Report

Tammy Travis/Amy Dwyer

- Brought back the 'Post Event Recap Form' to help track events, stay organized and transition from year to year
- Consider downloading information to Google Doc to have in one place

- Boomwriter Club-replaced by Coding Club (which is already full)
- Chess Club-changing from meeting every-other month to 6 consecutive weeks in a row on Wednesdays
- Girls on the Run-first group at Lincoln will begin in February for spring season. Have to still figure out interest and how to fairly do the sign up with limited space. Also need to check on gym availability for winter.

## Treasurer's Report

Nancy Snyder/Nikki Elza

- Budget presentation will be in red folder in the office for anyone to see
- Procedures for expense reimbursement: blue check request form in folder and pick up checks will be in front of red folder (unless a large dollar amount)
- There are also 4 square devices to attach to phones for credit cards to use at events if needed
- Please give Nancy at least 2 days advance notice to put something up on the Web Store
- If anyone is interested in taking over the Web Store for Nancy, please let her or Tammy know

## Communications

Ann Mills

- Goal is to try and streamline communication this year
- PTO news is now Lincoln Log which is sent out on Sunday evenings
- Deadline for submission is Thursday
- Suggested to give a job description of each PTO position on the website so people have a better idea of commitment and expectations

## Fundraising

- School supplies** (Ann Mills)
  - some confusion in that many families thought district fees covered school supplies (discussed how to prevent this)
- Fun Lunch** (Amy Hansmann)
  - smooth start thus far, using a sticker system for first few weeks
  - 60% ordered for full year and 40% ordered for half year
- Movie Night** (Amy Dwyer for Missy D'Alise/Krista Lambe)
  - will take place on Sept 18 at 6:30 with a rain date on Sept. 25
  - having a 'zero waste event', so bring own water bottles, bowls for popcorn, etc (cookies will be for sale)
- Spiritwear** (Jackie Holland)
  - getting started with some online orders
  - placed a big order for Pancake breakfast
  - remains of adult sizes were placed in teacher lounge for 50% off
  - idea to have a Spiritwear contest every Friday between grade levels with small prizes awarded
  - online orders are already labeled and packaged for easy distribution

## Instruction and Extra Curricular

- FLIP** (Vickie Freund)
  - registration closes on Sept 11 and classes begin Sept 14
  - 125 students are registered
  - have hired a new Spanish teacher-Ana Sanchez
- Coding Club** (Tammy Travis for Annmarie Clasky)
  - seems to be very popular and was emphasized that this was not a 'making video game' coding club, but more of a design code
- Art Appreciation** (Tammy Travis for Jean Beacom/Cristin Duffy)
  - they will be holding a meeting soon
- Theater Club** (Kristin Collins)
  - deadline to register is Sept 25
- Authors/Assemblies** (Tammy Travis for Lisa Shorney/Lori Suzuki)
  - Imagination Theater is coming on Sept 18 with a "Show Some Respect" presentation and will also incorporate the Buddy Bench in a skit
  - Kindergarten-2<sup>nd</sup> is at 12:45 and 3<sup>rd</sup> and 4<sup>th</sup> is at 1:45
  - Halloween storyteller will be the same as last year

## Social, Community and Hospitality

- Lincoln Links** (Tammy Travis for Peter Chien/Stephanie Rath)
  - Welcome signs for new families was a big hit as were all of the new family activities
- Teacher Back to School gifts for classrooms** (Karen Goldberg)
  - teachers received cash last year to help offset the out of pocket expenses they have, so that will be the same as last year (\$100)
  - First day of school coffee was a great turnout
- Room Parents** (Tammy Travis for Suzanne D'Agostino)
  - Suzanne is the coordinator and will be having a training meeting for them soon
- Lunchtime Leaders** (Tammy Travis for Dee Dee Carr/Annie Dwyer)
  - Starts next week and the schedule is still being tweaked, but lots of interest
- Hearworks** (Tammy Travis for Christine Khaledan/Katie Avalos)
  - putting together a schedule to meet after school this year

## C4K

Maureen Spielman

- Buddy Bench will finally be getting installed
- a brief summary of the committee and its purpose was shared for all of the new faces in the room (main emphasis on promoting SEL)
- only 20-30 people have been attending the guest speakers, so trying to shift the focus and using the speakers to teach the teachers during an inservice day
- the next C4K meeting is at Maureen's house on Sept 25 in the morning

## **Green4Good**

Laura Maychruk

- Laura gave a brief summary of club for new people in the room
- currently doing an inventory so she just has to make one big order
- remind room parents that there are supplies to be used for parties
- her committee will meet either this week or next
- there is a possibility of a Halloween Costume swap
- Waste Free Wednesdays-no start date yet
- Native Garden proposal by Mrs. Burns was discussed. Estimated start-up costs to be about \$2500 which the PTO approved to fund.

## **Board Liason Report**

Nikki Elza

- Summarized points from Board of Education meeting

## **New Business**

- Maureen Spielman asked about results of PARCC tests, which Ed Condon addressed saying they were still completing their data Analysis.
- Casey mentioned there would only be one spring assessment in March and it would also be a shorter test than last year
- Nikki Elza announced the meeting to discuss the Lake/Park development will take place on Sept 21 at 7pm

## **Next Meeting Date**

- October 5 at 7pm in Lincoln Conference room
- Casey mentioned having it in the new addition to try and entice anyone to come and get as good of a turnout as the first meeting!

Meeting adjourned at 10:14 am.

Minutes compiled by: Kristin Bailitz