

# 4<sup>th</sup> Grade Lunchtime Leaders

September 2015

Dear Lunchtime Leader:

Thank you, again, for volunteering to help with Lincoln's lunchtime! Attached you will find the **Lunchtime Leader schedule for September and October**. Please look it over and mark your assignment notebooks for the days you are scheduled to volunteer. Your teacher and the lunchroom staff will have copies of the schedule, too. If ever you are unsure of the calendar, please ask one of them.

The **November and December schedules** will be posted in your classroom and in the lunchroom soon. Please add those dates to your assignment notebooks as soon as they are available.

Each Lunchtime Leader will volunteer once every couple of weeks (give or take). Please review the schedule. **If you're unable to volunteer on the day assigned to you, we can make an adjustment. Please contact Mrs. Carr (via email or cell listed below) as soon as possible so we can revise the schedule.**

There may be a time when you cannot volunteer on your assigned day. It's very important that you call another Lunchtime Leader ahead of time to arrange a swap.

Lunchtime Leaders will be on duty throughout the 1<sup>st</sup> and 2<sup>nd</sup> graders lunch period until they leave for recess. You will then eat lunch with your class. At the end of the 3<sup>rd</sup> and 4<sup>th</sup> grade lunch, Lunchtime Leaders will again be asked to help with collecting the waste, recycling and composting.

Please remember to:

- ✓ Always wash your hands before lunch, and
- ✓ Allow Mrs. Godellas to take care of the "No Nuts" table.

Mr. Godfrey and the lunchroom staff rely on the support of the 4<sup>th</sup> Grade Lunchtime Leaders. **Thank you so much for your help.**

If you have any questions at all, please contact one of us.

Thanks again!

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Mrs. Dee Dee Carr (parent of Margaret Carr)  
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